



## MUSEUM OF CONTEMPORARY ART Creative Arts Summer Camp Rules 2016

In order to ensure the best summer experience for every camper, it is important that campers treat one another with respect and follow established camp rules. These rules are as follows:

**Campers may not bring Gameboys, PS3s or any electronic handheld toys to camp. Cell phones may not be used during class and should be packed away safely in lunch boxes.**

Campers should:

- Be courteous, kind and respectful of others
- Keep a positive attitude
- Participate in cleaning up
- Report any problems to a counselor
- Follow directions at all times

Campers should not:

- Disobey, disregard or defy a staff member
- Fight or start a fight that results in an injury
- Intentionally destroy or steal any equipment, property or artwork
- Throw any object at another person
- Strike or hit a person with any object
- Bring any kind of weapon or other dangerous object to camp

### PROCEDURES

- On the first day of camp, the Camp Director will explain all rules to campers.
- Positive reinforcement of appropriate behavior will be used.
- If a camper breaks a rule, the Camp Director will be notified before any child is disciplined.
- Campers will have a "3-strike" opportunity to correct inappropriate behavior before a phone call is made to notify parents, and to ask for assistance in behavior modification.
- If parents need to be notified more than once, the camper may be asked to leave the camp.
  
- In the event that a camper is having difficulty controlling impulsive behavior:
  1. Camp staff will conduct a timeout/mini conference with the camper to discuss the problem and possible solutions with the camper.
  2. Parent will be informed of the camper's behavior and of actions taken.
  3. If inappropriate behavior continues, the camper may be asked to leave the program.
  
- Each day of camp, an adult **must** sign in when dropping off a camper and sign out at the end of the day when picking up the camper.
- Pick up is scheduled between 3:30pm and 5:30pm.
- In case a parent is running late, MOCA must be notified by calling 305-893-6211.
- MOCA closes at 6:00pm. **Campers who are not picked up by 5:45pm will be escorted to the North Miami Police Department, located next to MOCA, where they will wait for an adult to sign them out.**
  
- **Children must bring their own snack, lunch, and drink; please note: MOCA will not microwave or refrigerate food.**

### **REFUND POLICY**

No refunds will be issued after **June 9, 2016**.

---

Parent's signature

Date